



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY

HISAR-125 001 (HARYANA)

(ESTABLISHED BY STATE LEGISLATURE ACT 17 OF 1995)

'A' GRADE, NAAC ACCREDITED

Ref. No. CB/12/ 96-109

Dated: 18-1-2012

SPEED POST

To

The Director/Principal,
All Affiliated Colleges of
Guru Jambheshwar University of Science and Technology,
Hisar.

Subject: Approval of appointment of teaching faculty.

Dear Sir,

As you are aware that the Executive Council of this University in its meeting held on 24.03.2011 resolved that the fees, rules, regulations, ordinances, approval for appointment of teaching faculty and guidelines, (except syllabus & scheme of examination & conduct of examination) of Kurukshetra University, Kurukshetra governing the affiliated colleges be made applicable till our own guidelines, ordinance, rules and regulations are framed. As per Appendix-IX—B (Under Ordinance XVI) of Kurukshetra University, Kurukshetra, (KUK) Calender-2009, Volume-I (Page No. 125), the appointments of every teacher/Librarian/non-teaching staff in the affiliated Self-financing Professional Colleges shall be made as per qualifications laid down by the University on the recommendation of the Selection Committee comprising in the manner prescribed below:-

(i) Selection Committee for teaching posts/Librarian:

1. President of the Society/Trust of his/her nominee
2. Secretary of the Society/Trust of his/her nominee.
3. Three outside experts of the level of Professors in the subject/courses of studies concerned, out of which one shall be from the University. In exceptional cases where Professor in the subject concerned are not available. Senior Asstt: Professor/Readers in the subject concerned with more than five years experience may be taken as experts.

(ii) Selection Committee for non-teaching posts:

1. President of the Society/Trust of his/her nominee.
2. Secretary of the Society/Trust of his/her nominee.
3. Three experts in education administration of the level of Assistant Registrar, out of which one shall be from the affiliating University.
Three members shall form the quorum.

No appointment letter shall be issued to the selected candidate(s) till the proceedings of the Selection Committee are approved by the University.

You are, therefore, requested to constitute Selection Committee for recruitment to the teaching/non-teaching posts/Librarians as per Ordinance mentioned above and send the recommendations to this university for approval.

Yours faithfully,


DEPUTY REGISTRAR (COLLEGES)

for DEAN OF COLLEGES


16/1/12



HISAR-125 001 (HARYANA)

(ESTABLISHED BY STATE LEGISLATURE ACT 17 OF 1995)

'A' GRADE, NAAC ACCREDITED

Ref. No. UCB/12/255-268

Dated: 01-03-2012

SPEED POST

To

The Director/Principal,
All Affiliated Colleges of
Guru Jambheshwar University of Science and Technology,
Hisar—125001 (Haryana).

Subject: Instructions for preparation of proceedings of the Selection Committees for various teaching post.

Sir/Madam,

It has been observed that incomplete proceedings of Selection Committee for various teaching posts are submitted to this office for approval by the university.

You are, requested to ensure that:-

1. The Selection Committee should be constituted as per KUK Calender-2009 adopted by this university.
2. The proceedings of the Selection Committee may be drawn and submitted in the prescribed format given overleaf.
3. Attested photo copy of ID No. /copy of approval letter of concerned university of the Experts inducted in the Selection Committee from the Private Colleges/Institutes may be attached with the proceedings.
4. Copies of full page tear sheet containing advertisement of news papers may be attached with the proceedings
5. All the pages of proceeding should be signed by all the members of the Selection Committee.
6. Attested photo copies of mark sheets/certificates from matriculation onward of all the recommended candidates may be attached with the proceedings and the same should be visible.
7. Original signature/attendance sheet of all the candidates who are called for interview counter signed by the Director/Principal may be attached with proceedings.

You are accordingly requested to comply with the above instructions failing which the proceedings of Selection Committee will not be accepted for approval.

o/c
29/2/2012
DEPUTY REGISTRAR (COLLEGES)
for DEAN OF COLLEGES
29.2.12 29/2/12

Name of the College: _____

Proceedings of the meeting of the Selection Committee for the post of _____
(advertised in (i) _____ dated _____ and(ii) _____ dated _____
held at _____ on _____

Sr. No.	Name of the candidate	Father's Name	Date of Birth	Academic qualifications(from matric onwards)	NET/SLET/M.Phil/Ph.D with year of passing	Details of teaching experience	ID No., if any allotted by the University

A The Selection Committee recommends the following candidates in order of merit:-

1. _____
2. _____
3. _____

B The qualifications/experience and other particulars of the candidate(s) have duly been checked by the Selection Committee and the recommended candidate fulfills the minimum qualifications prescribed for the post

C The constitution of the Selection Committee is as per rules and in accordance with the specialization of the post .

Signatures of the President/
his nominee with full name)

(Signatures of the Secretary/
his nominee with full name)

(Signatures of the Subject
expert with name, designation,
specialization and full address

ID No

(Signatures of the Subject expert
with name, designation,
specialization and full address

(Signatures of the Subject expert
with name, designation,
specialization and full address



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY

HISAR-125 001 (HARYANA)

(ESTABLISHED BY STATE LEGISLATURE ACT 17 OF 1995)

'A' GRADE, NAAC ACCREDITED

Ref. No. UCB/13/415-427

Dated: 08.07.2013

REGISTERED POST

To

The Director/Principal,
All Self-financing Affiliated Colleges,
Guru Jambheshwar University of Science and Technology,
Hisar (Haryana).

Subject: Instructions/guidelines regarding appointment of teaching faculties in the affiliated college(s)/institute(s).

In continuation of this office letter No. UCB/12/255-268, dated 01.03.2012, the following instructions/guidelines are issued for compliance to bring the transparency in the approval/appointment process of teaching faculties to be appointed in the affiliated college(s):-

1. The college will publish the advertisement for the teaching post(s) in at least two national dailies (not in local/city sheet) and submit the original tear sheet of the newspaper(s) containing the advertisement within a week of publishing the same.
2. The college will intimate the exact schedule of interviews for the post advertised in the newspapers to this office in advance.
3. The presence of expert(s) of the University in Selection Committee is must.
4. The college will send the list of all applicants with detailed synopsis to this office at least one week before the date of interview.
5. The college will display the list of eligible candidate(s) on its website at least one week before the date of interview.
6. The college will submit the proceedings of Selection Committee duly signed by all the members alongwith requisite documents in the sealed envelope to this office within one week of the meeting of Selection Committee.
7. The college will send the teachers return of the appointed candidate(s) on prescribed proforma alongwith verification letters of certificates of all examinations passed by candidate(s) from concerned University/Board within two months from the date of issue of approval letter by this office.
8. Out of three outside experts to be inducted in the Selection Committee for the post of Director/Principal, one shall be an approved or regular Director/Principal, who will be appointed by the Vice-Chancellor of the University and whose presence in the Selection Committee is must.

You are accordingly requested to comply with the above instructions failing which the proceedings of Selection Committee will not be accepted for approval of Director/Principal/Faculty.

DEPUTY REGISTRAR (COLLEGES)
for DEAN OF COLLEGES



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY

HISAR-125 001 (HARYANA)

(ESTABLISHED BY STATE LEGISLATURE ACT 17 OF 1995)

'A' GRADE, NAAC ACCREDITED

Ref. No. UCB/15/1826-1840

Dated: 16/12/15

(REGISTERED POST)

To

The Directors/Principals,
All affiliated Colleges,
GJUS&T, Hisar

Subject : Timely submission of Compliance Report.

It has been observed that the colleges/institutes do not comply with the conditions imposed while granting the annual continuation in provisional affiliation to them and hence do not submit the compliance report in time. The Vice-Chancellor has taken a serious view of it while accepting the inspection reports for grant of continuation in provisional affiliation to the colleges for the session 2015-16 and has ordered to ensure the timely submission of compliance reports by the colleges on the conditions imposed within the stipulated period as mentioned in letter of grant of annual continuation in provisional affiliation to the colleges.

I am, therefore, directed to request you to comply with the conditions imposed during the grant of annual continuation in provisional affiliation to your college/institute for the session 2015-16 and submit the compliance report in an annotated form alongwith required documents/bills as a proof with regard to fulfilment of conditions imposed within the stipulated period as mentioned in the letter of grant of provisional affiliation for the session 2015-16.

Assistant Registrar (Colleges)
for Dean of Colleges

Seen.
Sharma
16.12.15

ARCC)

o/c IB
16/12/15



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY

HISAR-125 001 (HARYANA)

(ESTABLISHED BY STATE LEGISLATURE ACT 17 OF 1995)

'A' GRADE, NAAC ACCREDITED

Ref. No. UCB/16/3044
Dated: 18/1/16

(REGISTERED POST)

To

The Director-Principal,
All Affiliated Colleges, GJUS&T, Hisar

Sub: Zero session declaration for non-compliance of conditions imposed during grant of continuation in provisional affiliation to the affiliated colleges.

Sir,

It has been observed in the previous years that the affiliated colleges do not comply with the conditions imposed by the inspection committee in toto and do not submit the compliance report within the stipulated period even after requesting them a number of times. These conditions/deficiencies remain continue to the next year. A team from the office of Principal Accountant General (PAG) , Panchkula, Haryana who visited this office in the Month of May/June and also revisited recently has taken a serious view of it and desired that a prompt action on the behalf of the University is required to be taken to ensure that colleges should comply with/remove all conditions/deficiencies pointed out by the inspection committee every year.

In the light of observation of the audit team, I am directed to intimate that the Vice-Chancellor has approved that if the colleges do not submit their compliance report with relevant documents after having complied with the conditions within stipulated period, the next coming session may be declared/treated zero admission session for the college.

It has been further approved that the compliance of conditions shall be got physically verified by a committee constituted by the Hon'ble Vice-Chancellor immediately after the college submits the compliance report to this office within stipulated period.


18/1/16
ASSISTANT REGISTRAR (COLLEGES)
for DEAN OF COLLEGES

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GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY
HISAR-125 001 (HARYANA)
(ESTABLISHED BY STATE LEGISLATURE ACT 17 OF 1995)
'A' GRADE, NAAC ACCREDITED

Ref. No./UCB/16/ 92-107
Dated: 28/11/16

(REGISTERED POST)

To

The Director-Principal,
All affiliated Colleges (SFS)

Sub : Display of institute details regarding courses, faculty, infrastructure on Institute web site.

An audit team from the office of the Principal Accountant General (PAG), Panchkula, Haryana, visited state universities in month of April/May, 2015 for the purpose of performance audit on frame work of setting up Private Universities and colleges (SFS). After its visit, the Sr. Audit Officer, PAG, Panchkula conveyed its observation made on various issues including issue of creation web portal properly linked with university website and uploading full details of land, building infrastructure, faculty on it with monthly updation of the same by 10th of every month.

In light of said observation, the Vice-Chancellor has approved that the affiliated colleges may be directed to link their website with the university uploading the full details of land, building infrastructure, faculty and other staff with photograph, qualification, EPF/Unique identification (UID) Number, grade and salary being paid, mode of payment of salary, sanctioned intake viz-a-viz students actually enrolled (course-wise), audited financial statement of income and expenditure of the previous year and current financial year etc. and update the same by 10th of every month. The Institutes/colleges will also submit an affidavit to this effect to the university. The Head, UCIC, GJUS&T, Hisar will arrange to provide the proper link to the affiliated colleges on the University website.

I am, therefore, directed to request you to link the web site of your college/Institute with the university uploading the full details of land, building infrastructure, faculty and other staff with their photograph, qualification, EPF/Unique identification (UID) Number, grade and salary being paid, mode of payment of salary, sanctioned intake viz-a-viz students actually enrolled (course-wise), audited financial statement of income and expenditure of the previous year and current financial year etc. within a week and ensure the updation of the same by 10th of every month. It is further requested to submit an affidavit to this effect to the University within a week.


Assistant Registrar (Colleges)
for Dean of Colleges

CC : Head UCIC with a request to arrange to provide the proper link to the affiliated colleges on the university web-site. A list of websites of the affiliated colleges is enclosed herewith for the purpose.