



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY,  
HISAR**

(Established by State Legislature Act 17 of 1995)  
'A' GRADE NAAC Accredited



No. Regn./R-III/2023/1520/1604  
Dated: ..19/04/2023.....

To

The Principals,  
All Affiliated Colleges,  
Guru Jambheshwar University of Science & Technology,  
Hisar.

**Sub: To issue the direction to the affiliated colleges to remit the fine on account of late submission of pending qualifying documents (DMC etc.) from the colleges own account to the University account No.4674000100041757 instead of charging it from the students.**

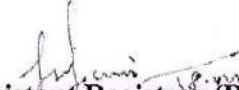
Sir/Madam,

I am directed to invite your kind attention to Clause-17 & 18 of Instruction Guidelines for admission to affiliated degree colleges of Art/Sc./Commerce & Engineering Institutes and clause 15 & 16 of Instruction Guidelines for admission to Education Colleges from academic session 2021-22 onward. As per aforesaid clauses, the fine on account of late submission of Registration Return/Continuation Return and pending qualifying documents is charged from the colleges concerned. It has come to the notice of the University that the fine on account of late submission of qualifying documents is being charged from the students by some colleges. The Vice-Chancellor took it very seriously.

Once the students are admitted on the basis of qualifying examination document (DMC etc.), it is the responsibility of the college concerned to submit the complete Registration Return alongwith qualifying examination documents to the University after admission of the students as per prescribed schedule for finalization of their Registration in their course of studies. The non-submission of qualifying examination documents with Registration Return within prescribed schedule or late submission of qualifying examination documents is the lapse on the part of the colleges concerned. Therefore, the fine on account of late submission of Registration Return/Continuation Return and pending qualifying examination documents is to be paid by the colleges concerned not by the students.

The Vice-Chancellor taking the matter very seriously, has ordered that the fine on account of late submission of pending qualifying documents (DMC etc.) be deposited by the college concerned itself from College account to University account No.4674000100041757 instead of charging it from the student as fine on account of late submission of Registration Return/ Continuation Return/pending qualifying documents is charged from the colleges not from the student.

The Principals of all affiliated colleges are, therefore, requested to ensure the strict compliance of the orders of the Vice-Chancellor in light of Instruction/Guidelines for admission to the affiliated colleges.

  
Assistant Registrar (Registration)  
for Registrar.

Endst. No. Regn./R-III/2023/ 1605-1610

Dated: 19/04/23

A copy of the overleaf is forwarded to the following for information and further necessary action, please:

1. Dean of colleges, GJUS&T, Hisar.
2. Controller of Examinations, GJUS&T, Hisar.
3. Director, PDUCIC with a request to upload the above guidelines on the university website.
4. Dy. Registrar (Account-Budget) GJUS&T, Hisar.
5. Internal SET-IV & V dealing with Engineering/Management Institutes.

  
Assistant Registrar (Registration)