



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY
HISAR**

(Established by State Legislature Act 17 of 1995)

'A' Grade, NAAC Accredited

No. Acad./AC-II/EC-62/2012/2418-31

Dated : 18.09.2012

To

1. Financial Commissioner & Principal Secretary to Govt. Haryana,
Education Department,
Chandigarh
2. Financial Commissioner & Principal Secretary to Govt. Haryana,
Technical Education Department,
Chandigarh.
3. Sh. Harinder Kumar, IRS
Special Secretary to Govt., Haryana,
Finance Department,
Chandigarh.
4. Prof. B.S.Chavan,
Prof. & Head Deptt. of Psychiatry & Human Genetics,
Govt. Medical College & Hospital, Sector-32,
Chandigarh.
5. Prof. Shyam Lal, Former Vice-Chancellor Patna University, Panta &
Jodhpur University, Jodhpur,
H.No. 742-C, Lane No. 6, Devi Nagar,
New Sanganer Road, Jaipur.
6. Dr. S.S.Sandhu, Prof. & Head,
Department of Biological Sciences,
R.D.University, Jabalpur.
7. Dr. L.C.Gupta, Managing Director,
M.M.University, Mullana, Distt. Ambala.
8. Prof. J.A.Khan, Dean of Colleges.
Punjabi University, Patiala.

9. Prof. Manoj Dayal, Dean,
Faculty of Media Studies,
Guru Jambheshwar University of Science and Technology,
Hisar.
10. Prof. S.K.Sharma, Dean,
Faculty of Medical Sciences
Guru Jambheshwar University of Science and Technology,
Hisar.
11. Prof. Rajesh Malhotra, Dean
Faculty of Physical Sciences,
Guru Jambheshwar University of Science & Technology,
Hisar
12. Dr. Devender Singh Mor
Director-Principal, Chaudhary Devi Lal Memorial
Govt. Engineering College Panniwala Mota(Sirsa)
13. Prof. R.K.Gupta
Department of Chemistry,
Guru Jambheshwar University of Science & Technology,
Hisar.
14. Prof. D.N.Mishra
Department of Pharmaceutical Sciences,
Guru Jambheshwar University of Science & Technology,
Hisar.

Subject: Minutes of the 62nd of the Executive Council held on 13.09.2012.

Sir/Madam,

I am sending herewith a copy of the minutes of the 62nd Meeting of the Executive Council held on **13.09.2012 at 11.00 A.M.** in the Committee Room of Guru Jambheshwar University of Science and Technology, Hisar.

Yours faithfully,

DA/As above

Registrar

Endst. No. Acad./AC-II/EC-62/2012/ 2432-33 Dated : 18.09.2012

A copy of the above along with a copy of minutes is forwarded to the following for information: -

1. Secretary to Governor, Haryana (Chancellor, Guru Jambheshwar University of Science and Technology, Hisar), Haryana Raj Bhawan, Chandigarh (for kind information of His Excellency, the Hon'ble Governor-Chancellor).
2. Director General, Technical Education Haryana, Bays No.7-12, Sector-4, Panchkula.

Registrar

Endst. No. Acad./AC-II/EC-62/2012/2434-35 Dated : 18.09.2012

A copy of the above along with a copy of the minutes is forwarded to the following: -

1. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), Guru Jambheshwar University of Science and Technology, Hisar.
2. O.S.D. to Registrar (for kind information of the Registrar), Guru Jambheshwar University of Science and Technology, Hisar.

Deputy Registrar (Academic)

**MINUTES OF THE 62nd MEETING OF THE EXECUTIVE COUNCIL HELD ON
13.09.2012 AT 11.00 A.M. IN THE COMMITTEE ROOM OF GURU
JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR**

The following were present:

i) In the Chair:

Dr. M.L. Ranga,
Vice-Chancellor

ii) Members:

1. Sh. Harinder Kumar, IRS
Special Secretary to Govt., Haryana,
Finance Department,
Chandigarh.
2. Prof. Shyam Lal, Former Vice-Chancellor Patna University,
Panta & Jodhpur University, Jodhpur,
H.No. 742-C, Lane No. 6, Devi Nagar,
New Sanganer Road, Jaipur.
3. Dr. S.S.Sandhu, Prof. & Head,
Department of Biological Sciences,
R.D.University, Jabalpur.
4. Dr. L.C.Gupta, Managing Director,
M.M.University, Mullana, Distt. Ambala.
5. Prof. J.A.Khan, Dean of Colleges.
Punjabi University, Patiala.
6. Sh. Ram Pal Keshver, (Nominee of FCPS
Director, Tech. Edu. Deptt. Tech. Edu. Deptt.)
Haryana, Panchkula
7. Prof. Manoj Dayal, Dean,
Faculty of Media Studies,
Guru Jambheshwar University of Science and Technology,
Hisar.

- 8 Prof. S.K.Sharma, Dean,
Faculty of Medical Sciences
Guru Jambheshwar University of Science and Technology,
Hisar.
- 9 Prof. Rajesh Malhotra, Dean
Faculty of Physical Sciences,
Guru Jambheshwar University of Science & Technology,
Hisar
10. Prof. R.K.Gupta
Department of Chemistry,
Guru Jambheshwar University of Science & Technology,
Hisar.
11. Prof. D.N.Mishra
Department of Pharmaceutical Sciences,
Guru Jambheshwar University of Science & Technology,
Hisar.

ii) Secretary

Prof. R.S. Jaglan,
Registrar

At the very outset Dr. M.L.Ranga, Vice-Chancellor welcomed all the new members nominated by His Excellency Governor Chancellor on the Executive Council and introduced them with other members.

1. **Confirmed.**

2. **Noted** the follow-up action taken report on the decisions of the 61st meeting held on 29.03.2012 & that of Emergent meeting held on 23.05.2012 (Annexure 1 Pages 3-18 of the agenda). While noting the follow up action of Resolution No. 6 the council resolved to replace the member at sl. No. 3 as under:

Existing	Proposed
Additional Director Technical Education Haryana	Director General Technical Education Haryana or his nominee not below the rank of Joint Director.

Further while noting the follow up action of resolution no. 25, the council desired that the following information may be placed before it in its next meeting :

1. List of Architects-Consultants who were on the University panel since 2005.
 2. The duration and procedure of the empanelment of each Architect/Consultants.
 3. The detail of jobs performed by individual..
3. **Noted** the action taken by the Vice-Chancellor Under Section 11 (5) of the Act, in anticipation of approval of the Executive Council, in granting extension to Prof. S.C. Kundu, Haryana School of Business as Chief Warden for a further period of one year w.e.f. 09.09.2012.
4. **Noted** the Terms & Conditions (Corrigendum) of appointment of Lt. Gen. (Dr.) D.D.S. Sandhu as Vice-Chancellor, Guru Jambheshwar University of Science & Technology, Hisar received from the Secretary to Governor, Haryana, Vide Enst. N. HRB-UA-23 (3)-08/1641 dated 15.02.2012 (Annexure-I page 21 of the agenda).
5. **Noted** the terms & conditions of appointment of Dr. M.L. Ranga as Vice-Chancellor, Guru Jambheshwar University of Science & Technology, Hisar received from the Director-General, Technical Education, Haryana, Bays No. 7-12, Sector-4 Panchkula vide Memo No. 400-02/Engg. dated 31.01.2012 duly approved by Finance Deptt. vide No. 79/15/2011-4 FDII dated 19.01.2012 (Annexure II pages 23-25 of the agenda).

6. To note the action taken by the Vice-Chancellor under section 11 (5) of the Guru Jambheshwar University of Science & Technology, Hisar Act, 1995 in anticipation of approval of Executive Council in allowing extension in contractual appointment to Dr. O.P. Jhamb as Doctor (Male) for a further period of one year w.e.f. 02.07.2012 or till the regular appointment is made on the same terms & conditions already settled.

and

To consider and approve the enhancement of his emoluments from Rs. 24,000/- p.m. to Rs. 27,500/- p.m. w.e.f. 02.07.2012 on the pattern of National Rural Health Mission, Haryana.

Noted the action taken by the Vice-Chancellor under section 11 (5) of the Guru Jambheshwar University of Science & Technology, Hisar Act, 1995 and further approved the proposal of enhancement of his emoluments from Rs. 24,000/- p.m. to Rs. 27,500/- p.m. w.e.f. 02.07.2012.

7. i) Considered the proposal that the office of Ms.Sweta Singh, Assistant Professor, Haryana School of Business may be declared vacant w.e.f. 15.01.2012 as she failed to join her duties after expiry of EOL(without pay) sanctioned to her and to recover three months salary from her dues in lieu of three month notice period.

OR

- ii) Considered the case of extension in Extra Ordinary Leave (without pay) to Ms.Sweta, Assistant Professor, Haryana School of Business for a period of one more year from 15.01.2012 to 14.01.2013 (Annexure-III pages 30-31 of the agenda).

Resolved that the proposal at Sl. No. (i) be approved.

8. **Considered** the recommendations of the Screening Committees for grant of Selection Grade/Senior Scale under Career Advancement Scheme (CAS) (Annexure IV pages 34-35 of the agenda) in respect of the following teachers as mentioned against each below :

Sr.No.	Name of the Teacher	Name of the Department	Title of benefit to be granted
1.	Sh.Anjan Kumar Baral	Printing Technology	Selection Grade
2.	Dr.Dinesh Dhingra	Pharmaceutical Sciences	Selection Grade
3.	Dr.Rajesh Kumar	Env.Sc. & Engg	Selection Grade
4.	Er.Jitender Pal	Env.Sc. & Engg	Selection Grade
5.	Dr.Dalbir Singh	Haryana School of Business	Senior Scale
6.	Dr.(Mrs.) Deepa Mangla	Haryana School of Business	Senior Scale
7.	Dr.(Mrs.) Anju Verma	Haryana School of Business	Senior Scale
8.	Dr.(Mrs.) Ubba Savita	Haryana School of Business	Senior Scale
9.	Dr.(Mrs.) Shveta	Haryana School of Business	Senior Scale
10.	Dr.Rajiv Kumar	Haryana School of Business	Senior Scale
11.	Dr.Khujan Singh	Haryana School of Business	Senior Scale
12.	Dr.Sanjay Tiwari	Directorate of Distance Education	Senior Scale
13.	Dr.(Mrs.) Jai Devi	Chemistry	Senior Scale
14.	Dr.C.P.Kaushik	Chemistry	Senior Scale
15.	Dr.(Mrs.) Neetu Ahlawat	Applied Physics	Senior Scale
16.	Dr.Rajender Singh Kundu	Applied Physics	Senior Scale
17.	Sh.Rajesh Punia	Applied Physics	Senior Scale
18.	Dr.David Joseph	Applied Physics	Senior Scale
19.	Mrs.Jyoti Vashistha	Computer Sc. & Engg.	Senior Scale (Subject to verification of her M.Tech. degree from the State Govt.)
20.	Sh.Sunil Kumar	Computer Sc. & Engg.	Senior Scale
21.	Sh.Arohit Goyat	Printing Technology	Senior Scale
22.	Sh.Pankaj Kumar	Printing Technology	Senior Scale
23.	Mrs.Vandana	Printing Technology	Senior Scale
24.	Dr.Sandeep Kumar	Bio & Nano Technology	Senior Scale
25.	Sh.Anil Kumar	Bio & Nano Technology	Senior Scale
26.	Dr.Manju	Applied Psychology	Senior Scale
27.	Dr.Vishal Gulati	Mechanical Engg.	Senior Scale
28.	Sh.Mahesh Kumar	Mechanical Engg.	Senior Scale
29.	Sh.Puneet Katyal	Mechanical Engg.	Senior Scale
30.	Dr.Manoj Kumar	Elect. & Comm. Engg.	Senior Scale
31.	Sh.Sanjeev Kumar	Elect. & Comm. Engg.	Senior Scale
32.	Mrs.Suman Dahiya	Elect. & Comm. Engg.	Senior Scale
33.	Mrs.Priti Prabhakar (Electrical Engg.)	Printing Technology	Senior Scale

Resolved that the recommendations of the Screening Committees in respect of above teachers be approved. Further resolved that the condition as imposed in the case of teacher at Sl. No. 19 and teacher at Sl. No. 32 imposed by the Screening Committee be not implemented.

9. **Considered** the case of extension in Extra Ordinary Leave (without pay) to Dr.J.S.Rana, Professor, Department of Bio & Nano Technology for a period of one more year from 01.05.2012 to 30.04.2013 (Annexure-V page 37of the agenda).

Resolved that the above proposal be approved. Further resolved that no request for further extension beyond 30.04.2013 will be considered.

10. **Noted** the action taken by the Vice Chancellor, in anticipation of approval of the Executive Council, in extending the deputation period of Dr.Sanjay Tiwari from 01.07.2012 to 31.12.2012 who has joined the Central University of Haryana, Mahendergarh.

Further resolved that the proposal be approved and no request for further extension beyond 31.12.2012 will be considered.

11. **Noted** the action taken by the Vice-Chancellor Under Section 11 (5) of the Act, in anticipation of approval of the Executive Council for the creation of one post of Store Keeper in the pay band of Rs. 9300-34800+3200 GP.

Resolved that the case be referred to State Govt. for approval.

12. **Noted** the action taken by the Vice-Chancellor under Section-11(5) of Guru Jambheshwar University of Science & Technology, Hisar Act, 1995, in anticipation of approval of Executive Council in allowing to treat the period from 16.12.2011 to 02.01.2012 as deputation period in respect of Mrs. Kaushlya Rani, Asstt. Technical Officer on the usual terms and conditions of deputation.

13. **Considered** the recommendations of the committee (Annexure VI Pages 42-44 of the agenda) constituted by the Vice Chancellor to devise the criteria/ weightage for award of scores in light of the criteria proposed by the UGC for recruitment of teachers(as suggested alongwith new pay scales and other guidelines) for selection to the post of Assistant Professor.

Resolved to approve the above recommendations of the committee with the amendment that research performance/publications should be with the ISSN No. Further resolved to authorize the Vice-Chancellor to make corrections, if any, in the formula suggested by the committee. However, the University may adopt the criteria for short listing, if necessary.

14. **Noted** the action taken by the Vice-Chancellor in allowing extension of deputation period of Ms. Anjali Chawla, Assistant-cum-DEO for one year i.e. from 02.03.2012 to 01.03.2013 as a special case on the usual terms & conditions of deputation under section 11 (5) of the GJUS&T, Hisar Act.
15. **Considered** the proposal that Dr. S.S. Joshi, Assistant Librarian, who had been granted senior scale and selection grade w.e.f. 29.10.2000 and 29.10.2005 respectively and subsequently placed in PB-IV of `37400-67000 with AGP of `9000/- w.e.f. 29.10.2008 may be designated as Deputy Librarian w.e.f. 01.09.2009 (Annexure VII Pages 48-52 of the agenda).

Resolved that Dr. S.S. Joshi be designated as Deputy Librarian w.e.f. 01.09.2009.

16. **Considered** the enquiry report (Annexure-VIII Pages 56-75 of the agenda) submitted by Dr.(Mrs.) Balbir Kaur, Pro-Vice-Chancellor appointed as Inquiry Officer by the Vice-Chancellor to enquire into the irregularities in conducting the Ph.D entrance test on 21.12.2009 in the subject of Applied Physics by Prof.Devender Mohan and Dr.(Mrs.) Sneh Lata Goyal who were assigned the duties as Supdt.-in-Chief and Centre Superintendent respectively.

After considering the enquiry report, it was resolved that the above teachers be issued a warning with a copy in the personal file.

17. **Considered** the promotion channel for the post of Lab Technician to the post of Technical Assistant Gr. I as recommended by the Committee, as under:-
Graduate with 5-years experience as Lab Technician OR 10+2 with 7-years experience as Lab Technician OR Matric with 10-years experience as Lab Technician (Annexure-IX page 77of the agenda).

Resolved that the above proposal be approved.

- 18. Considered** the proposal to revise the qualifications for the post of Divisional Accountant in the pay scale of Rs. 9300-34800+3600 GP for the University Works Department as mentioned below :-

Existing	Proposed
<p>1. A graduate with at least 5 years experience of checking preparation of construction bills, maintenance and preparation of accounts as per PWD rules and pattern.</p> <p style="text-align: center;">OR</p> <p>A Matriculation with 15 years experience pertaining to accounts of PWD or other Govt. departments.</p> <p>2. Passing of SAS Part-1 Divisional Accountant Examination/Local Body Accountant grade 'A' Examination with PWD background will be considered as additional qualification.</p>	<p>A Graduate with at least 5 years' experience of Govt./Semi Govt./Autonomous Body for checking and preparation of construction bills, maintenance and preparation of accounts as per PWD rules and pattern.</p> <p style="text-align: center;">OR</p> <p>A 10+2 with at least 8 years' experience of Govt./Semi Govt./Autonomous Body for checking and preparation of construction bills, maintenance and preparation of accounts as per PWD rules and pattern.</p>

Resolved that the above proposal be approved.

- 19. Noted** the action taken by the Vice Chancellor, in anticipation of the approval of the Executive Council, in revising the rates of Teaching Associates/ guest faculty for the session 2012-13 as under:-
1. For those candidates having Ph.D. qualifications Rs.23,000/-P.M.
 2. For those candidates having UGC/AICTE's qualifications where a particular subject does not figure in UGC's regulations Rs.21,600/-P.M.
 3. For other candidates having M.Sc./B.Tech. with an experience of two semesters/ M.Tech.(thesis submitted), but result not declared Rs.17,000/-P.M.
 4. Guest faculty Rs.300/-per hour subject to a maximum of Rs.15000/-P.M.
 5. For superannuated teachers Rs.25,000/-P.M.(No change)

20. **Considered** the recommendations of the Selection Committees for promotion as Professor under Career Advancement Scheme (CAS) (Annexure X Pages 82-85 of the agenda) in respect of the following Associate Professors as mentioned against each below:-

Sr.No.	Name of the Teacher	Name of the Department
1.	Dr.H.C.Garg	Mechanical Engineering
2.	Dr.Sandeep Kumar	Elect. & Comm. Engg.
3.	Dr.P.K.Jena	Communication Mgt. & Tech.
4.	Dr.V.K.Bishnoi	Haryana School of Business
5.	Dr.Sanjeev Kumar	Haryana School of Business
6.	Dr.(Mrs.) Shabnam Saxena	Haryana School of Business
7.	Dr.Pardeep Gupta	Haryana School of Business
8.	Dr.Anil Kumar	Haryana School of Business
9.	Dr.Karam Pal Narwal	Haryana School of Business
10.	Dr.N.S.Malik	Haryana School of Business
11.	Dr.M.C.Garg	Haryana School of Business
12.	Dr.Ved Pal Sheera	Haryana School of Business
13.	Dr.Narendra Kumar Bishnoi	Haryana School of Business
14.	Dr.(Mrs.) Sneh Lata Goyal	Applied Physics
15.	Dr.(Mrs.) Sujata Sanghi	Applied Physics
16.	Dr.Ashish Aggarwal	Applied Physics
17.	Dr.Yogesh Chaba	Computer Science & Engg.
18.	Dr.Pradeep Kumar	Computer Science & Engg.
19.	Dr.Parveen Sharma	Environmental Sc. & Engg.
20.	Dr.(Ms.) Asha Gupta	Environmental Sc. & Engg.
21.	Dr.R.Baskar	Environmental Sc. & Engg.
22.	Dr.Mukul Shah Bishnoi	Environmental Sc. & Engg.
23.	Dr.D.C.Bhatt	Pharmaceutical Science
24.	Dr.S.K.Singh	Pharmaceutical Science
25.	Dr.Devinder Kumar	Chemistry
26.	Dr.(Mrs.) Sonika	Chemistry
27.	Dr.(Mrs.) Sunita Rani	Mathematics
28.	Dr.(Mrs.) Sunita Pannu	Mathematics
29.	Dr.(Mrs.)Alka Sharma	Food Technology
30.	Dr.(Mrs.)Aradhita Burman Ray	Food Technology

Resolved that the recommendations of the Selection Committees in respect of above teachers be approved. Further resolved that the condition imposed by the Selection Committee in the case of teacher at Sl. No. 17 be not implemented.

21. **Considered** the recommendations of the Establishment Committee made in its meeting held on 30.07.2012 at 3.00 PM in the office of Vice-Chancellor, Guru Jambheshwar University of Science and Technology Hisar for promotion to the posts of Deputy Registrar in the pay band of Rs. 15600-39100+7600 GP and Assistant Registrar in the pay band of Rs. 15600-39100+5400 GP against the vacant/resultant/leave vacancy of the Deputy Registrar/Assistant Registrar keeping in view the position of vacancies changed under promotional and direct recruitment quota at the time of checking of roster by the Team deployed by the State Govt. in the manner given as under:- (Annexure XI Pages 88-93of the agenda) and (Annexure XII Pages 94-96 of the agenda)

Total No. of sanctioned posts of Deputy Registrar including the post of Deputy Registrar/Coordinator=06

By Promotion (75%)	By Direct Recruitment (25%)
05	01

Total No. of sanctioned posts of Assistant Registrar =08

By Promotion (75%)	By Direct Recruitment (25%)
06	02 (Roster point to be operated)

Recommendations of the Establishment Committee will be placed on the table.

Resolved that the recommendations of the Establishment Committee made in its meeting held on 30.07.2012 be approved. Further resolved that the above position also be approved for future and roster points including Physical Handicapped will be operated as per latest guidelines of the State Govt. in direct recruitment.

22. **Noted** the extension of deputation period of Dr. R.S. Jaglan, Senior Scientist (Entomology) as Registrar, Guru Jambheshwar University of Science & Technology, Hisar for another one year i.e. from 29.08.2012 to 28.08.2013 as conveyed by the Registrar CCS, Haryana Agricultural University, Hisar vide Endst. No. Admn.F.2/2012/5501-11 dated 03.09.2012 (Annexure XIII page 98 of the agenda) on usual terms and conditions of deputation as already approved by the Executive Council.

23. **Considered** the proposal that the rates of remuneration to be paid to the outside experts on various Committees including all Statutory Bodies and special Committees constituted by the Vice Chancellor/University authorities may be enhanced from Rs. 1000/- to Rs. 2000/- each per meeting with effect from 13.09.2012.

Resolved that the above proposal be approved.

24. **Considered** the request of Shri R.K. Yadav, Deputy Registrar (Annexure XIII Pages 101-105) for the payment of an allowance @ 1/10th of the minimum of the scale of pay of the post of Controller of Examinations i.e. Rs. 37400-67000+10000 GP for discharging the duties/responsibilities of the Controller of Examinations w.e.f. the date of assuming the charge of the said post i.e. 16.11.2010 in addition to his own duties till he continues as such.

Resolved that the Vice-Chancellor be authorized to constitute a committee to examine the issue and make its recommendations to the Vice-Chancellor for taking necessary action.

25. **Noted** the action taken by the Vice-Chancellor in engaging Shri B.S. Kundu, Ex. Deputy Registrar as Financial Advisor on contract basis for a period of six months w.e.f. 02.07.2012 on the following terms and conditions :-

1. That his appointment will be purely temporary and will not entitle any type of benefits which accrue to regular University employees.
2. That he can exercise financial and drawing & disbursing powers as usual as exercised earlier.
3. That he will be entitled TA/DA for undertaking journey on university work in accordance with the last pay drawn.
4. That he will not be entitled to Provident Fund, Gratuity, Earned Leave, Medical Leave and any other kind of leave except Casual Leave, which will be permissible to him as per the rules of the University.

5. That he will be allowed to retain his present accommodation at the normal rent as is applicable to other university employees.
 6. That all the files/dak of Accounts Branch will be routed through him.
 7. That his services may be terminated at any time without prior notice and even before the expiry of six months without assigning any reason.
 8. That he will not be entitled to claim regularization or regular pay scale or any other service benefits whatsoever for which the University employees are entitled.
 9. That he will be paid consolidated salary of Rs. 30,000/- per month from the contingencies of General Branch.
- 26. Considered** the extension of deputation period for one year w.e.f. 04.10.2012 to 03.10.2013 of Sh. R.K. Arora, Deputy Registrar as Registrar, Deenbandhu Chhotu Ram University of Science & Technology, Murthal (Sonipat) on the terms & conditions already settled.

Resolved that the above proposal be approved. Further resolved that no request for further extension will be considered.

- 27. Considered** the request of Technical Assistant Grade-I and Lab. Technician (Annexure XIV pages 109-115) for removal of their pay anomalies at par with Block Agricultural Officers/Technical Assistant (Rs. 9300-34800+4000) of Director of Agriculture, Haryana Panchkula and Workshop Instructor/Lab Assistant (Pharmacy) (Rs. 9300-34800+3600 GP), as per Haryana Govt. letter endst. No. 3099-4059/Estt.II(3) dated 17.11.2009 and Order No. 1/76/3011-1PR (FD) dated 18.10.2011.

Resolved to recommend the matter to the State Govt. for approval.

28. Noted the action taken by the Vice Chancellor to earmark House No. E-5 for the XEN/SE for amending the existing rule as under:-

Existing	Proposed
<p>The houses for following categories of the officers shall be earmarked and these categories of officers shall have to vacate the house as and then they cease to be on the post for which the house has been earmarked.</p> <p>i) Vice Chancellor Vice Chancellor Residence.</p> <p>ii) Pro Vice Chancellor Pro Vice Chancellor residence or one F-type house. Till such time the F-type houses are constructed the Pro Vice Chancellor would continue to occupy present E-type house earmarked for the Pro Vice Chancellor.</p> <p>iii) Registrar Registrar residence or F-type house. Till such time the F-type houses are constructed the Registrar will continue to use E-type house presently earmarked for the Registrar.</p> <p>iv) Wardens Girls Hostel The house constructed for the Wardens in the premises of University Girls Hostel.</p>	<p>The houses for following categories of the officers shall be earmarked and these categories of officers shall have to vacate the house as and then they cease to be on the post for which the house has been earmarked.</p> <p>i) Vice Chancellor Vice Chancellor Residence.</p> <p>ii) Pro Vice Chancellor Pro Vice Chancellor residence or one F-type house. Till such time the F-type houses are constructed the Pro Vice Chancellor would continue to occupy present E-type house earmarked for the Pro Vice Chancellor.</p> <p>iii) Registrar Registrar residence or F-type house. Till such time the F-type houses are constructed the Registrar will continue to use E-type house presently earmarked for the Registrar.</p> <p>iv) Wardens Girls Hostel The house constructed for the Wardens in the premises of University Girls Hostel.</p> <p>v) XEN/SE House No. E-5 earmarked for the XEN/SE of this university.</p>

29. **Considered** the recommendations of the Committee constituted to review the qualifications for the posts of Private Secretary and Senior-Scale Stenographer by promotion as under:-

Sr. No.	Existing Qualification	Proposed Qualification
<u>1</u>	<u>PRIVATE SECRETARY</u> i) Graduate ii) 5 years' experience as Personal Assistant	<u>PRIVATE SECRETARY</u> i) Graduate ii) 3 years' experience as Personal Assistant
<u>2</u>	<u>SENIOR SCALE STENOGRAPHER</u> Junior Scale Stenographer, who has completed the probation period satisfactorily.	<u>SENIOR SCALE STENOGRAPHER</u> i) Graduate ii) To qualify the Stenography Test with a speed of 100/80 w.p.m. in English/Hindi Shorthand and ability to transcribe the same at the speed of 15/20 w.p.m. 4% mistakes are permissible. iii) 3 years' experience as Junior Scale Stenographer.

Resolved that the above recommendations of the Committee be approved except at Sl. No. (ii) of the proposed qualifications for the post of Senior Scale Stenographers.

30. **Considered** the case of extension in Extra Ordinary Leave (without pay) to Dr.Ashok Kumar Sharma, Associate Professor, Department of Chemistry for a period of one more year from 17.08.2012 to 16.08.2013 (Annexure XV Page 119 of the agenda).

Resolved that the above proposal be approved. Further resolved that no request for further extension beyond 16.08.2013 will be considered.

The meeting ended with a vote of thanks to the Chair.

REGISTRAR